

2019 Pathway to Patient-Oriented Research (P2P) Award

ELIGIBLE EXPENSES

DEADLINE:
October 31, 2018



**The Michael Smith Foundation for Health Research provides
funding, award and payment administration for the P2P awards.**

Eligible Expenses

Applicants must provide justification for the amount of funding being requested, including a breakdown of estimated costs for eligible expenses, within the provided budget template in MSFHR ApplyNet. Eligible costs must be incurred within the funding period. The BC SUPPORT Unit will not support any expenses incurred prior to, or after completion of, the funding period.

This funding opportunity will support the following costs that are reasonably and properly incurred in the development and implementation of a P2P project.

Human Resources

Eligible Expenses

- Stipends for students and trainees
- Salary support for research staff
- Salary support for patients' or research users' participation as a team member or key meeting participant including buy-out/release time from work¹
- Fees for meeting facilitators
- Salary support for personnel supporting research including managers, coordinators, administrators, skilled technical staff and other personnel

Non-Eligible Expenses

- Honoraria for guest speakers
- Costs relating to staff hiring or training
- Other fees and/or honoraria with the exception of those noted above

Services and Supplies

Eligible Expenses

- Costs associated with facilitating P2P research activities, which may include, but are not limited to planning, co-ordination, data collection, data analysis, etc.

¹ Please note that there may be tax implications for patients who receive compensation. Patient partners should be made aware of this possibility.

- Meeting rooms and associated meeting costs (e.g. audio-visual equipment fees, videoconference fees, registration services, etc.)
- Office costs including supplies, communications, stationery, photocopying, software and network or internet access directly related to the P2P project activity
- Hospitality costs (non-alcoholic refreshments or meals)
- Open access publishing costs

Non-Eligible Expenses

- Costs for the purchase or maintenance of equipment (e.g. computers, overhead projectors, printers/faxes, etc.)
- General administrative and facility operating costs inherent in managing human resources, finances, supplies, laundry, etc. (normally funded by the host institution)
- Capital costs (including furniture and equipment)
- Renting/leasing costs for accommodation and/or furniture for support office(s)
- Costs of operating the facilities: heating, ventilation, air conditioning, water, electricity, cleaning, etc.
- Liability, fire and other insurances
- Other expenses already funded by another grant (MSFHR-funded or otherwise), e.g. publication costs, open access fees, etc.
- Purchase of alcohol

Travel

Eligible Expenses

- Travel required to conduct the feasibility/pilot work
- Travel to attend conferences, workshops, symposia, congresses, etc.

Non-Eligible Expenses

- Travel and accommodation for speaker(s) and other invited guests
- Travel for candidates under recruitment consideration, or for relocation purposes

Other

Non-Eligible Expenses

- Expenses already funded by another grant
- Patent-related expenses
- Recruitment/advertising costs relating to the hiring of researchers, knowledge users and/or staff
- Support for mentoring and professional development activities for students and new investigators, including conference registration and related travel
- Cash contribution for the purpose of matching funds
- Costs associated with fee submissions to ethics review boards or other regulatory bodies, or the operations of such entities

All items not specified should be deemed as non-eligible expenses unless prior approval from the BC SUPPORT Unit is received. If the applicant can demonstrate the added value and make a case for an item identified as an ineligible expense, then the BC SUPPORT Unit will evaluate the merit of the argument. **Such a case must be made before the expense is incurred.**